

ORDINANCE NO 1

**TENTATIVE COMBINED ANNUAL BUDGET AND APPROPRIATION ORDINANCE  
OF THE ROCHESTER PUBLIC LIBRARY DISTRICT  
FOR THE FISCAL YEAR BEGINNING  
JULY 1, 2025 AND ENDING JUNE 30, 2026**

WHEREAS, the Board of Library Trustees of the ROCHESTER PUBLIC LIBRARY DISTRICT, comprised of parts of Christian and Sangamon Counties, Illinois, has caused to be prepared in tentative form a Combined Annual Budget and Appropriation Ordinance for Fiscal Year 2025 as hereafter set forth.

**SECTION ONE:** That the following Tentative Combined Annual Budget and Appropriation Ordinance containing an estimate of receipts and expenditures for the fiscal year be, and the same is, hereby prepared as the Tentative Combined Annual Budget and Appropriation Ordinance of the ROCHESTER PUBLIC LIBRARY DISTRICT for the fiscal year beginning July 1, 2025 and ending June 30, 2026:

**Part 1**

**CORPORATE FUND:**

Cash on hand July 1, 2025	24,202.00
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**Estimated Receipts:**

Book Replacement	\$ 2,000.00
Copier	3,500.00
Donations	10,000.00
Driver's License Fees	15,000.00
Farmers Market Fees	2,000.00
Fines	4,500.00
Grants	10,000.00
Interest Income	500.00
Memorials	500.00
Per Capita	11,112.00
Tax Increment Finance (TIF)	11,351.00
Library Tax Extension (Corporate)	514,583.00
Library Tax Levy (Books, Electronic Media Advance)	10,000.00
Library Tax Levy (Equipment Advance)	<u>10,000.00</u>
 Total Estimated Receipts During Fiscal Year	 \$605,056.00
 Total Estimated Funds Available for Expenditures	 \$629,248.00

## Estimated Expenditures

### Personnel:

Salaries	\$348,815.00
IMRF Contributions	21,000.00
Health Insurance	64,500.00
Total Estimated Personnel Expenditures	\$434,887.00

### Operation:

Accounting Services	14,500.00
Building Maintenance	16,000.00
Cinta's AED Lease	1,512.00
Consortia Expense	16,500.00
Contingency	6,263.00
Driver's License Fees	15,000.00
Equipment & Furniture	2,000.00
Freight & Postage	1,000.00
Grant Expense	10,000.00
Lazerware Lease	9,000.00
Legal & Publication Expense	13,000.00
Library Materials	18,000.00
Memorials	500.00
Payroll Expense	1,600.00
Printing & Communications	2,000.00
Program Expense	6,000.00
Staff & Trustee Development	4,000.00
Supplies	4,000.00
Technology for Patron Use	3,500.00
Telephone / Internet Expense	3,000.00
Utilities	13,000.00
Van Maintenance and Operations	1,000.00
Watts Lease	3,000.00
Website Expense	780.00
Special Reserve Fund Transfer (per 75 ILCS 16/40-50)	<u>0.00</u>

Total Estimated Operation Expenditures \$144,305.00

### Building Development:

Books & Electronic Media Advance	10,000.00
Equipment Advance	<u>10,000.00</u>

Total Estimated Building Development Expenditures \$ 20,000.00

Total Estimated Corporate Fund Expenditures	\$629,248.00
Total Estimated Cash on hand	\$ 0.00

## **Part II**

### **Audit Fund** (per 50 ILCS 310/9)

Cash on Hand	\$24,333.00
Estimated Receipts: Tax Extension	2,897.00
Tax Levy (Advance)	145.00
Estimated Expenditures: Audit of Library Accounts	12,000.00
Total Estimated Cash on Hand	15,375.00

### **Insurance Fund** (per 745 ILCS 10/9-107)

Cash on Hand	0.00
Estimated Receipts: Tax Extension	28,298.00
Tax Levy (Advance)	1,698.00
Estimated Expenditures: Workers Compensation	35,000.00
Liability, Unemployment, Building and Content	
Insurance, Risk Management (Safety Officer)	
Salaries and Safety Supplies, Building Premises Liability	
Avoidance and Control	
Total Estimated Cash on Hand	5,004.00

### **Social Security Fund**

Cash on Hand	12,514.00
Estimated Receipts Tax Extension	29,724.00
Tax Levy (Advance)	1,783.00
Estimated Expenditures: Employer Social Security,	39,308.00
FICA, and Medicare Contributions	
Total Estimated Cash on Hand	\$4,713.00

### **Special Reserve Fund**

Cash on Hand	285,896.00
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Estimated Receipts	0.00
Estimated Expenditures: Transfer from Corporate Fund	285,896.00
Total Estimated Cash on Hand	0.00

**SECTION TWO:** That the amounts as specified in PARTS I and II of SECTION ONE for expenditures from the Corporate Fund, Audit Fund, Insurance Fund, Social Security Fund and Special Reserve Fund of the ROCHESTER PUBLIC LIBRARY DISTRICT shall be, and the same are, hereby proposed to be appropriated for the objects and purposes therein specified to pay all necessary expenses and liabilities of the ROCHESTER PUBLIC LIBRARY DISTRICT for the fiscal year beginning July 1, 2025 and ending June 30, 2026.

**SECTION THREE:** That the invalidity of any portion or item of this Ordinance shall not render invalid any other portion or item thereof which can be given effect with such invalid portion or item eliminated.

**SECTION FOUR:** That the Board of Library Trustees of the ROCHESTER PUBLIC LIBRARY DISTRICT has by Ordinance No. 86-1 established a Special Reserve Building and Equipment Fund pursuant to the provisions of the Public Library District Act for the accumulation of the unexpended balances of the proceeds received annually from public library taxes, and any such unexpended balances for the fiscal year ending June 30, 2026 may be transferred to the Special Reserve Building and Equipment Fund.

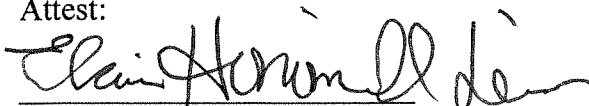
**SECTION FIVE:** That this Ordinance shall be in full force and effect from and after the date of its passage, by a favorable vote of the Board of Library Trustees, and approval and publication in the manner provided by law.

This Tentative Ordinance was prepared this 14 day of August 2025, pursuant to the requirements of the Illinois Public Library District Act (75 ILCS 16/1-1, et seq.) and Section 3 of the Illinois Municipal Budget Law (50 ILCS 330/3).

CERTIFIED:

  
\_\_\_\_\_  
President, Board of Trustees

Attest:

  
\_\_\_\_\_  
Secretary, Board of Trustees

STATE OF ILLINOIS

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COUNTY OF SANGAMON

**CERTIFICATE OF TRUE COPY**

I, Elaine Honomchi, Lewis, Secretary of the Board of Library

Trustees of the ROCHESTER PUBLIC LIBRARY DISTRICT, does hereby  
certify that the foregoing Ordinance, entitled:

**TENTATIVE  
COMBINED ANNUAL BUDGET AND APPROPRIATION ORDINANCE  
OF THE ROCHESTER PUBLIC LIBRARY DISTRICT  
FOR THE FISCAL YEAR BEGINNING  
JULY 1, 2025 AND ENDING JUNE 30, 2026**

is a true and correct copy of the original thereof, duly prepared by the Board of Library  
Trustees, and that the original of the Ordinance is in my custody as such Secretary  
pursuant to law.

IN WITNESS WHEREOF, I have hereunto set my official signature as  
Secretary of the Board of Library Trustees, this 14<sup>th</sup> day of August, 2025.



Secretary, Board of Library Trustees  
ROCHESTER PUBLIC LIBRARY DISTRICT

STATE OF ILLINOIS

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COUNTY OF SANGAMON

**SECRETARY'S CERTIFICATE OF POSTING**

I, Elaine Honomichi Lewis Secretary of the Board of Library

Trustees of the ROCHESTER PUBLIC LIBRARY DISTRICT, do hereby certify that a true and correct copy of the

**TENTATIVE  
COMBINED ANNUAL BUDGET AND APPROPRIATION ORDINANCE  
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FOR THE FISCAL YEAR BEGINNING  
JULY 1, 2025 AND ENDING JUNE 30, 2026**

having been duly prepared by the Board of Library Trustees for such fiscal year, was within 30 day(s) after preparation and certification duly posted on the 15<sup>th</sup> day of, Aug 2025, at the Rochester Public Library District building located at No. 1 Community Drive, Rochester, Illinois.

IN WITNESS WHEREOF, I have hereunto set my official signature as Secretary of the Board of Library Trustees, this 14<sup>th</sup> day of Aug, 2025.

Elaine Honomichi Lewis

Secretary, Board of Library Trustees  
ROCHESTER PUBLIC LIBRARY DISTRICT

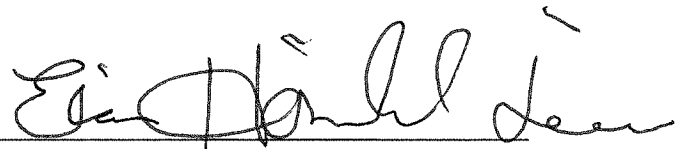
**NOTICE OF ADOPTION OF TENTATIVE COMBINED ANNUAL BUDGET AND  
APPROPRIATION ORDINANCE FOR THE ROCHESTER PUBLIC LIBRARY  
DISTRICT FOR THE FISCAL YEAR BEGINNING JULY 1, 2025 AND  
ENDING JUNE 30, 2026, AND PUBLIC HEARING TO CONSIDER ADOPTION  
OF THE COMBINED ANNUAL BUDGET AND APPROPRIATION ORDINANCE  
FOR SUCH FISCAL YEAR**

PUBLIC NOTICE IS HEREBY GIVEN that on Aug 15, 2025, the Board of Library Trustees of the ROCHESTER PUBLIC LIBRARY DISTRICT prepared a Tentative Combined Annual Budget and Appropriation Ordinance for the fiscal year beginning July 1, 2024 and ending June 30, 2025. Copies of the Tentative Combined Annual Budget and Appropriation Ordinance are available for public inspection at the Rochester Public Library District building located at No. 1 Community Drive, Rochester, Illinois, during normal business hours.

PUBLIC NOTICE IS HEREBY FURTHER GIVEN that a public hearing to consider adoption of the Combined Annual Budget and Appropriation Ordinance will be held on Sept. 18, 2025 at 6 P.M. at the Rochester Public Library District Building, No. 1 Community Drive, Rochester, Illinois.

ROCHESTER PUBLIC LIBRARY DISTRICT,

By: \_\_\_\_\_



Secretary, Board of Library Trustees