

# Rochester Public Library District <sup>1 Community</sup>

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## **Rochester Public Library District Board of Trustees Special Meeting Final Minutes August 7, 2025 6:00**

### **I. Call to order/Roll call/Recognition of visitors**

- A. Call to order by President Sarah Deen at 6:00 p.m.
- B. Roll Call: Trustees Present—President Sarah Deen, Vice President Bob Tepatti, Secretary Elaine Honomichl Lewis, Trustee Melissa Roselle, Trustee Jessica Ingold, Trustee Erich Schroeder, Trustee Karen Johnson Library Director: Janet McAllister Library Attorney: Todd Greenburg/Ancel Glick

### **II. New Business (President)**

#### **A. Ethics Finding and Recommendations Report Review - Discussion**

- 1. The current Rochester Public Library Ethics Ordinance is one used by libraries across the state. Rochester Public Library will add an amendment for definition of political activity
- 2. Per Attorney, Todd Greenburg, no ethics training requirements currently for libraries; no mandated training other than OMA and FOIA.
  - a. Discussed board members and library employees review Ethics Ordinance annually; complete the required OMA and FOIA training
  - b. Included in Board Handbook; every new trustee and library staff will review the ethics ordinance as part of their orientation
- 3. Discussed Ethics Commission members (assigned every 2 years by library board) ; board to create/approve Commission rules and have Ethics Commission provide feedback and suggestions
- 4. Ethics Officer to be appointed for Ethics Commission by Library President and agreed upon by Library Board; per Attorney Todd Greenburg, can be the library attorney

**III. Other Business –None**

**IV. Public Comment –None**

**V. Closed Session (Not Needed)**

**VI. Adjournment** Meeting was adjourned at 6:47 with a motion by Tepatti and second by Schroeder and approved by acclamation

Elaine Honomichl Lewis

Rochester Public Library Board Secretary