Rochester Public Library District

Technology Plan

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Technology Inventory

The Rochester Public Library District operates a peer-to-peer Local Area Network. Six computers are available for patron access. Two children's iPads are also available.

The Integrated Library System used by the Rochester Library District is POLARIS. The POLARIS database is housed at and maintained by the Illinois Heartland Library System.

The Library's website is hosted by Creative Technical Services (C-Tech) in Bloomington, Illinois.

Inventory	Current Count
Desktop Computers:	
Patron Use	6
Staff Use	11
Laptops	2
Total Computers	19
Tablets: YS In House and Staff Use	5
iPads	2
Peripherals:	
Color Inkjet Printer	2
Copier / Fax	1
Color Deskjet Printer	1
Projector	1
3D Printer	1
Internet Connection	
Cable	1
Wireless Router	1
Telecommunications	
Touch Tone Headset	6
For Patron Check-Out:	
Mobile Hotspots	15
Lenovo Chromebook/Wifi Hotspot	4
Chromcast	2
Kindle	2
iPad	5

Figure 1: Current Inventory

It is likely the demand for technology-related activities and services at the library will change over the coming year(s). Rochester Public Library District will seek to keep pace with these changes and meet patron needs in this respect. It is likely that increased use will be made of tablet, iPad, and e-reader technologies.

Goals, Objectives, and Activities

Goal 1: Emerging Technology

Audience: Library Staff

- Objective: That all Rochester Library employees stay current with emerging technology.
    - Activity: Staff will continue CE hours needed to be proficient with new technologies.
    - Activity: Stay current with social networking sites such as Facebook, Twitter, Instagram, and Pinterest.

Goal 2: Increased Security

Audience: Library Staff

- Objective: Create and implement a secure password policy.
    - Activity: Create a secure password policy include 2-Factor Authentication.
- Objective: Ensure patron computers are protected against modification and introduction of malware.
    - Activity: Work with IT consultants at Lazerware.

Goal 3: Enhanced Technological Competence

Audience: Library Patrons

- Objective: The Library will provide technology trainings for adult patrons as needed.
    - Activity: Continue to provide computer classes on emerging technology for library patrons as needed as our budget allows.
    - For patrons with e-reader devices, provide training via our Book-A-Librarian program.

Goal 4: Improved Web Page and Staff Email

Audience Library Patrons

- Objective: The Library will improve the appearance and functionality of both its web presence and employee email.
    - Activity: All employees will have a library work email. The Library will update to newer version of an email client.
    - Activity: The Library will investigate alternate web hosting opportunities in order to improve functionality.
    - ADA Requirement by April 2026 -The U.S. Government recently signed a new rule under Title II of the Americans with Disabilities Act that covers digital inclusion. This rule clarifies what schools and libraries need to do to make their website and mobile applications accessible to everyone.

Professional Development Strategy

The Rochester Public Library District is an organization centered on lifelong learning and professional development. Staff training has been developed and incorporates a significant amount of technology training.

Staff members will be encouraged to attend training sessions through Illinois Heartland Library System, Web Junction, and library conferences.

Evaluation Process

This plan will be reviewed annually and updated every year. The goals and objectives listed are guidelines based on current technologies. As new technologies arise and begin to affect library services in innovative ways, upgrades to current software, hardware, and policies will occur and changes to this document will follow.

Approved 2014

Updated 2019

Updated 2022

Updated 2024