

Fiscal Year 2024 Budget Narrative

2023 Library Tax Extension \$453,923

2024 Library Tax Extension \$465,501

2.5% increase

Personnel \$418,963

Includes increases from the Illinois minimum wage to **\$15 per hour. Employees did not receive (COLA) Cost-of-Living Adjustment of 8.7%**. Staff salaries \$341,318. An increase of **8%** in health insurance \$56,645 (6 full time employees). IMRF \$21,000 **New Hours: Close at 7:00pm Monday - Thursday.**

Building Maintenance \$16,000

General fund projected expenses represent the mowing and snow removal provided by the Village Public Works \$3,000. Janitorial Services in the library and in the common area are included. Cleaning **20% increase \$9,864 (2023)**

Consortia Expense \$11,000

General fund projection includes IHLS and SHARE expenses to participate in shared recourses. \$8,222.83 We have added the mobile app for patron convenience. \$500, Cataloging \$700, Illinet/OCLC \$571.71, Aspen Discovery ?

Equipment & Furniture \$4,000 (down 20%)

Projection includes memory kits, STEAM kits, youth sensory items and replacement of equipment and furniture.

Equipment Repair & Maintenance Agreements \$13,000

Projection includes cost for copiers and maintenance. We currently have contracts with Watts Copy \$3,000 and Laz-erware. \$9,869.88 **4.5% increase**, Envisionware Self-Checkout Annual \$381, Sen Source Door Counter \$180 and AED Lease \$1,512

Materials \$22,000

Expenses include materials for adult and youth \$10,717. Due to rising costs, Ingram our book vendor has added a fuel charge. We receive approximately 100 orders per year so this will be an additional \$250 fee. Standing Author orders \$3,000 Periodicals \$120, Book Page \$177, Newspapers \$1,412.15, Ebooks: OverDrive \$1,600, OverDrive, Book Flix \$1,000 Cloud Library \$850, Hoopla \$3,000

Professional Services \$16,630

Expenses include projections for legal \$3,500 and accounting \$13,130.

Programs \$8,000

Expenses include adult Summer and Winter Programs, Book Box, Grab Bag Kits. Youth program performers and supplies. Family Programs Trivia, Seasonal StoryWalk, Holiday Tree StoryWalk, Fall Festival (\$2,000), Farmers Market (\$1,000), Outreach, Read Square software 3 year term (\$495), Movie License \$1,000 (Paid through 2026).

Staff & Trustee Development \$4,000 (down 20%)

General fund expense components are travel and registration for staff and board members to attend conferences, training, and meetings. Professional Membership Dues (\$603)—ALA & PLA \$228, ILA \$150, ARSL \$225. Travel and registration include staff attendance at the following conferences: ARSL, ILA, RFS, ILA Trustee Workshop, ALA, and PLA. Phone stipend \$480, (Three) Staff Training Days (\$600) Conference \$2300-ILA Springfield this year.

Supplies, Postage, & Printing \$11,000 (down 28%)

This budget category includes expenses for office supplies, book cover and repair supplies \$5,000, postage \$2000, newsletters \$4000.

Technology for Patrons \$9,000 (down 19%)

Included in this budget category are projections for monthly wifi hotspots \$6,653, Hulu \$59.99, Netflix \$480 and Amazon Prime \$139. Niche Academy \$1,100, Library H3lp \$255

Telephone and Telecommunications \$3,881

Included in this budget category are projections associated with monthly cost for telephone, fax, and internet. Comcast \$2,701.08, Americall \$1,179.36

Utilities \$11,000

Ameren electric monthly library bill \$7,400 and shared community area with Village \$3,600.

Vehicle Expenses \$5,000

General fund projected expense for fuel and general maintenance was used for forecasting. Vehicle insurance is projected based on coverage.

Web Page \$600

Dream Host \$155.88, Adobe \$382.32, Wonder Technology Fip HTML5 \$15.00, Creative Technology Domain \$29.00

The Library is able to continue to provide the same level of programs and materials as the previous year due to unexpected funds received from a generous patron donation of \$5,000 and \$15,000 from the Village TIF funds. Without an increase in our Library Tax Extension the Rochester Public Library will be forced to make cuts in 2024.

Serving our Public 4.0: Standards for Illinois Public Libraries - The library compensates staff in a fair and equitable manner. Salaries alone typically account for up to 60 percent of the total budget. Salaries plus fringe benefits (FICA pension and health insurance) account for up to 70 percent.

