

## Fiscal Year 2023 Budget Narrative

**2022 Library Tax Extension \$444,529**

**2023 Library Tax Extension \$453,923**

**2.11% increase**

### Personnel \$408,522.32

Includes increases from the Illinois minimum wage to **\$15 per hour**. Staff salaries \$335,598.32 and a **11% increase** in health insurance \$3,477.04 monthly (5 employees). IMRF \$21,000

### Building Maintenance \$15,000

General fund projected expenses represent the mowing and snow removal provided by the Village Public Works \$3,000. Janitorial Services in the library and in the common area are included. Clean Impact **20% increase** \$9,864

### Consortia Expense \$11,000

General fund projection includes IHLS and SHARE expenses to participate in shared recourses. \$8,222.83 We have added the mobile app for patron convenience. \$500, Cataloging \$700, Illinet/OCLC \$571.71

### Equipment & Furniture \$9,000

Projection includes replacing two staff chairs \$1,000, refrigerator \$385

### Equipment Repair & Maintenance Agreements \$12,998.88

Projection includes cost for copiers and maintenance. We currently have contracts with Watts Copy \$3,000 and Lazeware. \$9,437.88 which is a 20% increase, Envisionware Self-Checkout Annual \$381, Sen Source Door Counter \$180.

### Materials \$22,000

Expenses include materials for adult and youth \$10,717. Due to rising costs, Ingram our book vendor has added a fuel charge. We receive approximately 100 orders per year so this will be an additional \$250 fee. Standing Author orders \$3,000 Periodicals \$194, Book Page \$177, Newspapers \$1,412.15, Ebooks: OverDrive \$1,600, OverDrive Advantage \$1,000 Cloud Library \$650, Hoopla \$3,000 (\$11,283 total)

### Professional Services \$16,630

Expenses include projections for legal \$3,500 and accounting \$13,130.

### Programs \$11,000

Expenses include adult Summer and Winter Programs, Book Box, Grab Bag Kits. Youth program performers and supplies. Family Programs Trivia, Seasonal StoryWalk, Holiday Tree StoryWalk, Fall Festival, Farmers Market, Outreach

### Staff & Trustee Development \$5,000

General fund expense components are travel and registration for staff and board members to attend conferences, training, and meetings. Professional Membership Dues—ALA & PLA \$228, ILA \$150, ARSL \$225. The travel and registration include staff attendance at the following conferences: ARSL, ILA, RFS, ILA Trustee Workshop, ALA, ILA Legislative Breakfast, and PLA. Phone stipend \$480, (Two) Staff Training Days, ARSL Conference \$3436

### Supplies, Postage, & Printing \$11,000

This budget category includes expenses for office supplies, book cover and repair supplies \$5,000, postage \$2000, newsletters \$4000.

### Technology for Patrons \$11,139.00

Included in this budget category are projections for monthly wifi hotspots \$6883.68, Hulu \$59.99, Netflix \$413.76 and Amazon Prime \$69. Niche Academy \$1,100

### Telephone and Telecommunications \$3880.44

Included in this budget category are projections associated with monthly cost for telephone, fax, and internet. Comcast \$2,701.08, Americall \$1179.36

### Utilities \$11,000

Ameren electric monthly library bill \$7,400 and shared community area with Village \$3,600.

### Vehicle Expenses \$5,000

General fund projected expense for fuel and general maintenance was used for forecasting. Vehicle insurance is projected based on coverage.

### Web Page \$500

Dream Host \$155.88, Adobe \$29.99, Wonder Technology Fip HTML5 \$15.00, Creative Technology Domain \$29.00

*The Library is able to continue to provide the same level of programs and materials as the previous year due to unexpected funds received from a generous patron donation of \$5,000 and \$15,000 from the Village TIF funds. Without an increase in our Library Tax Extension the Rochester Public Library will be forced to make cuts in 2024.*

**Serving our Public 4.0: Standards for Illinois Public Libraries** - The library compensates staff in a fair and equitable manner. Salaries alone typically account for up to 60 percent of the total budget. Salaries plus fringe benefits (FICA pension and health insurance) account for up to 70 percent.

