

ORDINANCE NO. 2

TENTATIVE
COMBINED ANNUAL BUDGET AND APPROPRIATION ORDINANCE
OF THE ROCHESTER PUBLIC LIBRARY DISTRICT
FOR THE FISCAL YEAR BEGINNING
JULY 1, 2022 AND ENDING JUNE 30, 2023

WHEREAS, the Board of Library Trustees of the ROCHESTER PUBLIC LIBRARY DISTRICT, comprised of parts of Christian and Sangamon Counties, Illinois, has caused to be prepared in tentative form a Combined Annual Budget and Appropriation Ordinance for Fiscal Year 2023 as hereafter set forth.

SECTION ONE: That the following Tentative Combined Annual Budget and Appropriation Ordinance containing an estimate of receipts and expenditures for the fiscal year be, and the same is, hereby prepared as the Tentative Combined Annual Budget and Appropriation Ordinance of the ROCHESTER PUBLIC LIBRARY DISTRICT for the fiscal year beginning July 1, 2022 and ending June 30, 2023:

PART I

CORPORATE FUND:

Cash on hand July 1, 2022 \$ 63,487.00

Estimated Receipts:

Fundraising	\$ 2,000.00
Book Replacement	2,000.00
Copier	2,000.00
Donations	11,000.00
Donations – Van Sponsorships	5,000.00
Fines	4,000.00
Fundraising- Farmers Market	2,000.00
Grants	31,473.00
Interest Income	3,500.00
Miscellaneous Income	2,000.00
Non-Resident Fees	0.00
Per Capita State Grant	11,121.00
Tax Increment Finance (TIF) Income	5,843.00
2021 Library Tax Extension (Corporate)	453,923.00
2022 Library Tax Levy (Books, Electronic Media Advance)	10,000.00
2022 Library Tax Levy (Equipment Advance)	<u>10,000.00</u>

Total Estimated Receipts During Fiscal Year \$ 570,860.00

Total Estimated Funds Available for Expenditures \$ 634,347.00

Estimated Expenditures:

Personnel:

Salaries	\$ 343,710.00
IMRF Contributions	21,000.00
Health Insurance	<u>51,924.00</u>
Total Estimated Personnel Expenditures	\$ 416,634.00

Operation:

Accounting Services	\$ 13,000.00
Building Maintenance	15,000.00
Consortia Expense	11,000.00
Contingency	5,001.00
Donations – Van Sponsorships	5,000.00
Equipment and Furniture	9,000.00
Freight and Postage	1,000.00
Grant Expense	31,473.00
Lazerware Lease	9,600.00
Legal and Publication Expense	3,500.00
Library Materials	22,000.00
Memorials-Wish List	1,500.00
Payroll Expense	600.00
Printing and Communications	4,000.00
Program Expense	11,000.00
Staff and Trustee Development	5,000.00
Supplies	5,000.00
Technology for Patron Use	11,139.00
Telephone/Internet Expense	3,900.00
Tuition Reimbursement	.00
Utilities	11,000.00
Watts Lease	3,500.00
Website Expense	500.00
Special Reserve Fund Transfer (per 75 ILCS 16/40-50)	<u>15,000.00</u>
Total Estimated Operation Expenditures	\$ 197,713.00

Building Development:

Books and Electronic Media Advance	\$ 10,000.00
Equipment Advance	<u>10,000.00</u>
Total Estimated Building Development Expenditures	\$ 20,000.00

Total Estimated Corporate Fund Expenditures \$ 634,370.00

Total Estimated Cash on Hand June 30, 2023 \$ 0.00

PART II

AUDIT FUND: (per 50 ILCS 310/9)

Cash on Hand July 1, 2022	\$ 21,458.00
Estimated Receipts: 2021 Tax Extension	2,560.00
2022 Tax Levy (Advance)	128.00
Estimated Expenditures: Audit of Library Accounts	24,146.00
Total Estimated Cash on Hand June 30, 2023	\$ 0

INSURANCE FUND: (per 745 ILCS 10/9-107)

Cash on Hand July 1, 2022	\$ 0
Estimated Receipts: 2021 Tax Extension	24,813.00
2022 Tax Levy (Advance)	1,240.00
Estimated Expenditures: Workers Compensation, Liability, Unemployment, Building and Content Insurance, Risk Management (Safety Officer) Salaries and Safety Supplies, Building Premises' Liability Avoidance and Control, and Electronic Door	26,053.00
Total Estimated Cash on Hand June 30, 2023	\$ 0.00

SOCIAL SECURITY FUND: (per 40 ILCS 5/21-110, 5/21-110.1)

Cash on Hand July 1, 2022	\$ 8,853.00
Estimated Receipts: 2021 Tax Extension	25,798.00
2022 Tax Levy (Advance)	1,289.00
Estimated Expenditures: Employer Social Security, FICA and Medicare Contributions	35,940.00
Total Estimated Cash on Hand June 30, 2023	\$ 0.00

SPECIAL RESERVE FUND: (per 40 ILCS 16/40-50)

Cash on Hand July 1, 2022	\$ 340,229.00
Estimated Receipts: Transfer from Corporate Fund	15,000.00
Estimated Expenditures	355,229.00
Total Estimated Cash on Hand June 30, 2023	\$ 0.00

SECTION TWO: That the amounts as specified in PARTS I and II of SECTION ONE for expenditures from the Corporate Fund, Audit Fund, Insurance Fund, Social Security Fund and Special Reserve Fund of the ROCHESTER PUBLIC LIBRARY DISTRICT shall be, and the same are, hereby proposed to be appropriated for the objects

and purposes therein specified to pay all necessary expenses and liabilities of the ROCHESTER PUBLIC LIBRARY DISTRICT for the fiscal year beginning July 1, 2022 and ending June 30, 2023.

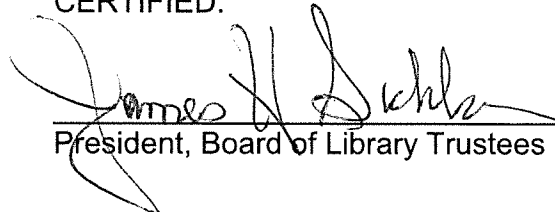
SECTION THREE: That the invalidity of any portion or item of this Ordinance shall not render invalid any other portion or item thereof which can be given effect with such invalid portion or item eliminated.

SECTION FOUR: That the Board of Library Trustees of the ROCHESTER PUBLIC LIBRARY DISTRICT has by Ordinance No. 86-1 established a Special Reserve Building and Equipment Fund pursuant to the provisions of the Public Library District Act for the accumulation of the unexpended balances of the proceeds received annually from public library taxes, and any such unexpended balances for the fiscal year ending June 30, 2022 may be transferred to the Special Reserve Building and Equipment Fund.

SECTION FIVE: That this Ordinance shall be in full force and effect from and after the date of its passage, by a favorable vote of the Board of Library Trustees, and approval and publication in the manner provided by law.


This Tentative Ordinance was prepared this 11 day of August, 2022, pursuant to the requirements of the Illinois Public Library District Act (75 ILCS 16/1-1, et seq.) and Section 3 of the Illinois Municipal Budget Law (50 ILCS 330/3).

CERTIFIED:



President, Board of Library Trustees

ATTEST:



Secretary, Board of Library Trustees

STATE OF ILLINOIS)
)ss
COUNTY OF SANGAMON)

CERTIFICATE OF TRUE COPY

I, Krista Jiroutek, Secretary of the Board of Library Trustees of the ROCHESTER PUBLIC LIBRARY DISTRICT, do hereby certify that the foregoing Ordinance, entitled:

**TENTATIVE
COMBINED ANNUAL BUDGET AND APPROPRIATION ORDINANCE
OF THE ROCHESTER PUBLIC LIBRARY DISTRICT
FOR THE FISCAL YEAR BEGINNING
JULY 1, 2022 AND ENDING JUNE 30, 2023**

is a true and correct copy of the original thereof, duly prepared by the Board of Library Trustees, and that the original of the Ordinance is in my custody as such Secretary pursuant to law.

IN WITNESS WHEREOF, I have hereunto set my official signature as Secretary of the Board of Library Trustees, this 11th day of August, 2022.

Krista Jiroutek
Secretary, Board of Library Trustees
ROCHESTER PUBLIC LIBRARY DISTRICT

STATE OF ILLINOIS)
)ss
COUNTY OF SANGAMON)

SECRETARY'S CERTIFICATE OF POSTING

I, Krista Jiroutek, Secretary of the Board of Library Trustees of the ROCHESTER PUBLIC LIBRARY DISTRICT, do hereby certify that a true and correct copy of the

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having been duly prepared by the Board of Library Trustees for such fiscal year, was within 30 day(s) after preparation and certification duly posted on the 11th day of August, 2022, at the Rochester Public Library District building located at No. 1 Community Drive, Rochester, Illinois.

IN WITNESS WHEREOF, I have hereunto set my official signature as Secretary of the Board of Library Trustees, this 11th day of August, 2022.

Krista Jiroutek
Secretary, Board of Library Trustees
ROCHESTER PUBLIC LIBRARY DISTRICT

**NOTICE OF ADOPTION OF TENTATIVE COMBINED ANNUAL BUDGET AND
APPROPRIATION ORDINANCE FOR THE ROCHESTER PUBLIC LIBRARY
DISTRICT FOR THE FISCAL YEAR BEGINNING JULY 1, 2022 AND
ENDING JUNE 30, 2023, AND PUBLIC HEARING TO CONSIDER ADOPTION
OF THE COMBINED ANNUAL BUDGET AND APPROPRIATION ORDINANCE
FOR SUCH FISCAL YEAR**

PUBLIC NOTICE IS HEREBY GIVEN that on August 11, 2022, the Board of Library Trustees of the ROCHESTER PUBLIC LIBRARY DISTRICT prepared a Tentative Combined Annual Budget and Appropriation Ordinance for the fiscal year beginning July 1, 2022 and ending June 30, 2023. Copies of the Tentative Combined Annual Budget and Appropriation Ordinance are available for public inspection at the Rochester Public Library District building located at No. 1 Community Drive, Rochester, Illinois, during normal business hours.

PUBLIC NOTICE IS HEREBY FURTHER GIVEN that a public hearing to consider adoption of the Combined Annual Budget and Appropriation Ordinance will be held on September 15, 2022 at 6:00 P.M. at the Rochester Public Library District Building, No. 1 Community Drive, Rochester, Illinois.

ROCHESTER PUBLIC LIBRARY DISTRICT,

By: Krish Girish
Secretary, Board of Library Trustees