

## Technology Device Policy

### 1. Apple 10.2-inch iPad (9<sup>th</sup> Generation)

- a. Check out period is for two weeks with no renewals.
- b. Replacement cost is \$330
- c. Overdue fines are \$0.25 per day.
- d. All items included in contents list must be returned. Any missing items may be billed to the patron.
- e. iPad is not to be returned in the book drop.

### 2. Apple iPad Pro Tablet (9.7-inch)

- a. Check out period is for two weeks with no renewals.
- b. Replacement cost is \$400
- c. Overdue fines are \$0.25 per day.
- d. All items included in contents list must be returned. Any missing items may be billed to the patron.
- e. iPad is not to be returned in the book drop.

### 3. Chromecast

- a. Check out period is for two weeks with no renewals.
- b. Replacement cost is \$35.
- c. Overdue fines are \$0.25 per day.
- d. All items contained in contents list must be returned. Any missing items may be billed to the patron.
- e. Chromecast is not to be returned in the book drop.

### 4. GoPro Hero 3+ Adventure Kit and GoPro Hero 3+ Bike and Auto Kit

- a. Check out period is for two weeks with no renewals.
- b. Replacement cost is \$290.
- c. Overdue fines are \$0.25 per day.
- d. All items included in contents list must be returned. Any missing items may be billed to the patron.
- e. GoPro kits are not to be returned in the book drop.
- f. All videos and photos are to be deleted from the provided memory card before the kit is returned to the library.

### 5. Kill A Watt EZ Power Meter

- a. Check out period is for two weeks with no renewals.
- b. Replacement cost is \$25.
- c. Overdue fines are \$0.25 per day.
- d. Power Meter is not to be returned in the book drop.

**6. Kill a Watt P4400**

- a. Check out period is for two weeks with no renewals.
- b. Replacement cost is \$15.
- c. Overdue fines are \$0.25 per day.
- d. Item is not to be returned in the book drop.

**7. Kindle Fire HD 7**

- a. Check out period is for two weeks with no renewals.
- b. Replacement cost is \$159.
- c. Overdue fines are \$0.25 per day.
- d. All items included in contents list must be returned. Any missing items may be billed to the patron.
- e. Kindle Fire HD 7 is not to be returned in the book drop.
- f. Kindle must be deregistered if patron signs into their personal Amazon account.

**8. Kindle Fire 7"**

- a. Check out period is for two weeks with no renewals.
- b. Replacement cost is \$80.
- c. Overdue fines are \$0.25 per day.
- d. All items included in contents list must be returned. Any missing items may be billed to the patron.
- e. Kindle Fire is not to be returned in the book drop.
- f. Kindle must be deregistered prior to returning it to the library.

**9. Laptop Kits (wifi hotspot included)**

- a. Laptop Kits are available to Rochester Public Library District Cardholders only.
- b. Laptop Kits include a Lenovo Chromebook and a Mobile Beacon wifi hotspot.
- c. A Laptop Kit can be checked out once per month, per household.
- d. Holds can be placed but no specific date can be guaranteed.
- e. Check out period is for two weeks with no renewals.
- f. Overdue fines are **\$5.00** per day.
- g. After **10 days** late the hotspot will be shut off and a **\$650** replacement fee for the Laptop Kits will be billed to the patron.
- h. Laptop kits are not to be returned in the book drop.
- i. Sprint 4G LTE Service coverage is what we are able to offer. Service is subject to signal strength in the area you take the device.

## **10. Magellan eXplorer GC**

- a. Check out period is for two weeks with no renewals.
- b. Replacement cost is \$199.
- c. Overdue fines are \$0.25 per day.
- d. All items contained in contents list must be returned. Any missing items may be billed to the patron.

## **11. Mobile Hotspot**

- a. A Mobile Beacon & T-Mobile Hotspot's are available to Rochester Public Library District Cardholders only.
- b. A mobile hotspot can be checked out once per month, per household.
- c. Holds can be placed but no specific date can be guaranteed.
- d. Check out period is for two weeks with no renewals.
- e. Overdue fines are **\$5.00** per day.
- f. After **10 days** late the hotspot will be shut off and a **\$350** replacement fee for the hotspot will be billed to the patron.
- g. Mobile hotspots are not to be returned in the book drop.
- h. Sprint 4G LTE Service and T-Mobile 5G LTE coverage is what we are able to offer. Service is subject to signal strength in the area you take the device.

## **12. Pico Pocket Projector**

- a. Check out period is for two weeks with no renewals.
- b. Replacement cost is \$249.
- c. Overdue fines are \$0.25 per day.
- d. All items included in contents list must be returned. Any missing items may be billed to the patron.
- e. Pico Pocket Projector is not to be returned in the book drop.

## **13. Roku Streaming Stick**

- a. Check out period is for two weeks with no renewals.
- b. Replacement cost is \$49.
- c. Overdue fines are \$0.25 per day.
- d. Roku is not to be returned in the book drop.

## **14. Fitbit Inspire HR**

- a. Check out period is for two weeks.
- b. Replacement cost is \$80.
- c. Overdue fines are \$5.00 per day.
- d. All items contained in contents list must be returned. Any missing items may be billed to the patron.
- e. Fitbit is not to be returned in the book drop.

*Adopted: 12/08/2016*

*Updated 2019*

*Updated 2022*