

**Public Hearing
Rochester Public Library District
9/15/22
6:00 p.m.**

Meeting called to order: 6:14 p.m. by President Jessica Ingold

Trustees present: Trustee Diana Fairchild, Trustee Krista Jiroutek, Secretary Elaine Honomichl Lewis, President Jessica Ingold, Treasurer Sarah Deen

Trustees absent: Vice President Jim Sichlau, Trustee Kimberly Kurtenbach

Visitors: Marty Fairchild, Ron Wright

Public Comment: None

B & A Ordinance Adopted:

- I. B&A Ordinance reviewed
- II. Motion by Ingold with a second by Fairchild to adopt Ordinance #3, Combined Annual Budget and Appropriation Ordinance of the Rochester Public Library District for the Fiscal Year Beginning July 1, 2022 and Ending June 30, 2023 and approved by Jiroutek, Ingold, Honomichl Lewis, Deen, and Fairchild.
- III. Motion to adjourn at 6:19 p.m. public hearing by Deen with a second by Jiroutek and approved by acclamation

**Rochester Public Library District Board of Trustees Meeting
9/15/22
6:00 p.m.**

Meeting called to order: 6:20 p.m. by President Jessica Ingold

Trustees present: Trustee Diana Fairchild, Trustee Krista Jiroutek, Secretary Elaine Honomichl Lewis, President Jessica Ingold, Treasurer Sarah Deen

Trustees absent: Vice President Jim Sichlau, Trustee Kimberly Kurtenbach

Visitors: Marty Fairchild, Ron Wright

Public Comment: None

Approval of Library Board Meeting Minutes:

- A. The regular 8/11/22 minutes were reviewed.
- B. A motion was made by Deen with a second by Ingold to approve the 8/11/22 minutes; approved by acclamation.

Treasurer's Report/Approval of Bills:

- I. Bills and report reviewed for month ending 8/31/22
- II. 2 CDs were verified at Rochester Bank and Trust. The first CD is coming due Sept. 2022 and the second CD, Sept. 2025
- III. Money to be moved from the money market at Bank and Trust to checking to cover air conditioning repair and Creative Entourage.
- IV. Motion to approve treasurer's report and bills for month ending August 31, 2022 by Ingold with a second by Fairchild and approved by Honomichl Lewis, Deen, Ingold, Fairchild, and Jiroutek.

Unfinished Business: None

Committee Reports:

- I. Personnel: Did not meet.
- II. Finance: Did not meet.
- III. Joint Use: Did not meet..
- IV. Building Committee: Did not meet.
- V. Strategic Planning Committee: On hold until August.

New Business

- I. CD at Rochester Bank and Trust matured on 9/11/22. CD rates are low at this time; discussed placing the CD in a money market for now. Motion to approve depositing proceeds from mature CD at Rochester Bank and Trust money market account at Rochester Bank and Trust by Ingold with a second by Honomichl Lewis and approved by Deen, Ingold, Fairchild, Honomichl Lewis, and Jiroutek.
- II. Meeting with Creative Entourage–Rod Wright
 - A. Public opinion research regarding the library
 - B. Input session to occur with target audiences to assist in developing the questions
 - C. Public opinion survey development and implementation

Other Business: None**Director's Report:**

- I. ARSL conference Sept. 14-17; IHLS Director's weekly chat; online learning for Niche Academy
- II. Working with Pehlman and Dold to schedule audit
- III. Three STEM events occurred with Springfield Library Museum, Macon County Conservation District, and 4H
- IV. Youth Services created READsquared Family Reading Program Night
- V. Family program celebrating Indigenous People's Day
- VI. Will be reading to six classes at Rochester Elementary School, starting Oct. 14; teen events scheduled at the library -Banned Books; Book-to-Movie and Trivia
- VII. Adult day book club and evening book club met
- VIII. Three COVID tests were done
- IX. Renewed a license; was successful
- X. Fall Festival planning continues: Pageant, 5K, car show
- XI. September–Food for Fines; working with Rochester Food Pantry

Monthly Library Stats:

Check Outs: 5072
Door Count: 2647
Card Holders: 6251
New Patrons: 15
Computer Use: 224
Adult attendance: 229
Kids attendance: 859
Teen attendance: 19
Materials added: 160
Withdrawn: 173
Repairs: 25
Cricut: 4
DVD Conversion: 4

Notary: 5
License Renewal: 1
COVID Testing: 3

Next Meeting Date: October 13,2022 @ 6:00 p.m.

Adjournment: With no additional items to discuss, a motion for adjournment at 8:00 p.m. by Deen with a second by Fairchild and passed by acclamation.

Elaine Honomichl Lewis, Secretary