

Rochester Public Library District Board of Trustees Meeting
October 14, 2021
6:00 p.m.

Meeting called to order: 6:04 p.m. by President Jessica Ingold

Trustees present: Trustee Diana Fairchild, President Jessica Ingold, Secretary Elaine Honomichl Lewis, Treasurer Sarah Deen, Trustee Kimberly Kurtenbach, Vice President Jim Sichlau, Trustee Krista Jiroutek

Library Staff: Director Janet McAllister

Visitors: Marty Fairchild

Public Comment: None

Approval of Library Board Meeting Minutes:

The regular 9/23/21 meeting minutes were reviewed. A motion was made by Deen with a second by Sichlau to approve the minutes; approved by acclamation.

Treasurer's Report/Approval of Bills:

- I. The treasurer's report and bills were reviewed. No unusual expenses.
- II. Motion to approve treasurer's report and bills for month ending Sept. 30, 2021 by Kurtenbach with a second by Ingold and approved by Sichlau, Deen, Kurtenbach, Jiroutek, Ingold, Fairchild, Honomichl Lewis.

Unfinished Business:

ARPA Funds will be discussed @ the Committee of the Whole.

Committee Reports:

- I. Personnel: Did not meet.
- II. Finance: Did not meet
- III. Joint Use: Next meeting Nov. 9.
- IV. Building Committee: Did not meet..

New Business

- I. Levy Ordinance was reviewed. A motion by Jiroutek with a second by Sichlau to approve Ordinance No. 2022-Ordinance for the Levy and Assessment of Taxes for the Rochester Public Library District for the Fiscal Year Beginning July 1, 2021 and Ending June 30, 2022 and approved by Sichlau, Deen, Kurtenbach, Jiroutek, Ingold, Fairchild, Honomichl Lewis.
- II. CIPA Compliant Internet Filters Discussion-if items are bought with federal money, filters are required for children under 18. Policy to be developed if federal money is received.
- III. Referendum Discussion
 - A. Decision when it would be possible next time to consider a referendum could be June 2022 or 2023.
 - B. Library's operating budget has not been increased in over 20 years and expenses and required minimum wage/salary increases have occurred.
 - C. Further research is needed regarding costs and what is needed operationally as well as expansion.
 - D. A call will occur on Oct. 26 with Everyday Library to consider next steps.
- III. Strategic Plan Discussion--people from the community are needed to be on committee to help with revising the strategic plan for the next 5 years. Suggestions to be forwarded to Director McAllister by Oct. 26.

Other Business

None

Communications

News articles and letters shared. Fall Festival postcards have been sent. SJR featured the Rochester Library's Fall Festival.

Director's Report

- I. The van wrap is completed.
- II. The Scouts are proceeding with the storywalk for the Rochester Park; another storywalk to be placed around the library as well.
- III. The Fall Festival will have 42 vendors along with the Sheriff Dept vendors and activities; food trucks will also be there.
- IV. Volunteer training occurred for the library and five young people attended.
- V. Outreach this month included Springfield Urban League, Beginning Steps, Silver Leaf and the Boys and Girls Club.
- VI. Toddler Time, Storytime, Baby Lapsit, Homeschool Program, Bound by Yarn, Racetrack, Banned Books, Book Evening Club and Craft Take and Make programs all occurred this month.
- VII. Monthly Library Stats:
Check Outs: 5196
Door Count: 2551
Card Holders: 6079
New Patrons: 6
Computer Use: 194
Adult attendance: 43
Materials added: 109
Book Box Subscription: 23
Withdrawn: 231
Repairs: 17
Call # Changes: 319
Wish List: 1

Closed Session: None

Next Meeting Date: November 11, 2021@ 6:00 p.m.

Adjournment: With no additional items to discuss, a motion for adjournment at 7:30 p.m. by Deen with a second by Jiroutek and passed by acclamation.

Elaine Honomichl Lewis, Secretary