

Public Hearing

Rochester Public Library District
September 10, 2020 6:00 pm

Public Hearing for Combined Annual Budget and Appropriation Ordinance

Call to order: 6:00 PM by Vice President Jessica Ingold

Trustees present: Treasurer Sarah Deen, Trustee Jim Sichlau, Secretary Elaine Honomichl Lewis, Vice President Jessica Ingold, Trustee Diana Fairchild, Trustee Kathryn Elder

Trustee absent: President Fred Roese

Library Staff: Director Janet McAllister

Visitors: No Visitors or public comment

B & A Ordinance: B&A Ordinance was reviewed. Motion to approve the Combined Annual Budget and Appropriation Ordinance of the Rochester Library District for the Fiscal Year beginning July 1, 2020 and ending June 30, 2021 by Honomichl Lewis with a second by Deen and approved by Sichlau, Fairchild, Deen, Ingold, Elder and Honomichl Lewis.

Adjournment: A motion to adjourn at 6:06 PM by Ingold with a second by Deen and approved by acclamation.

Rochester Public Library District Board of Trustees Meeting September 10, 2020

Meeting called to order: 6:07 PM by Vice President Jessica Ingold

Trustees present: Treasurer Sarah Deen, Trustee Jim Sichlau, Secretary Elaine Honomichl Lewis, Vice President Jessica Ingold, Trustee Diana Fairchild, Trustee Kathryn Elder

Trustee absent: President Fred Roese

Library Staff: Director Janet McAllister

Approval of Library Board Meeting Minutes:

The 8/13/20 regular meeting minutes were reviewed. A motion was made by Sichlau with a second by Elder to approve the 8/13/20 regular minutes; with five approvals and one abstaining.

Treasurer's Report/Approval of Bills:

The treasurer's report and bills were reviewed.

-A motion to approve the treasurer's report and bills by Honomichl Lewis with a second by Fairchild and approved by Ingold, Fairchild, Elder, Honomichl Lewis, Deen, and Sichlau.

Unfinished Business: The referendum will be tabled for now and considered for a future election year.

Committee Reports:

Personnel Committee: Will meet to review Janet's evaluation with her before the next board meeting. Because of COVID and the delay of her mid-term evaluation, suggest combining mid year with end-of-year evaluation.

Finance: Did not meet.

Joint Use: Did not meet.

New Business:

-Question remains if the library will be closed on election day; Director McAllister is waiting to hear back from the attorney.

- Trustee Election packets to be distributed; need to be submitted Dec. 14-21 with 18 signatures.
- Payroll tax deferral was discussed; there is no financially sound reason to do so at this time.

Other Business:

None

Director's Report:

- IL State Library grants have been submitted for PPE, Back to Books
- Director McAllister was a panelist speaker for ILA Small and Rural Libraries
- School ID cardholder count has increased to 7,484
- Live events continue virtually: Storytime, Toddler Time, and Baby Lapsit

Library Stats:

Checkouts: 4709

Door count: 4286

New Patrons: 13

Card Holders: 5263

Materials added: 221

Closed Session: Meeting became closed under the Open Meetings Act Section 2(c)(21) at 6:58 PM with a motion by Deen and a second by Sichlau and approved by acclamation.

Open Meeting Resumed: A motion by Ingold with a second by Honomichl Lewis to move from a closed to open meeting at 7:26 PM and approved by acclamation. Open meeting resumed at 7:27 p.m.

Next Regular Meeting Date: October 8, 2020 at 6:00 p.m.

Adjournment: With no additional items to discuss, a motion for adjournment at 7:27 p.m. by Deen with a second by Elder and passed by acclamation.

Elaine Honomichl Lewis, Secretary