

**Public Hearing  
Rochester Public Library District  
September 19, 2019**

**Public Hearing for Combined Annual Budget and Appropriation Ordinance**

**Meeting called to order:** 6:05 by President Fred Roese

**Trustees present:** Treasurer Sarah Deen, Secretary Elaine Honomichl Lewis, President Roese, Vice President Jessica Ingold, Trustee Diana Fairchild, Trustee Kathryn Elder, and Trustee Jim Sichlau

**Library Staff:** Director Janet McAllister

**Visitors:** Marty Fairchild

**Public Comment:** None

**B and A Ordinance:** The B and A Ordinance was reviewed; a motion was made by Deen with a second by Fairchild to approve the B and A Ordinance; approved by Sichlau, Deen, Fairchild, Elder, Ingold, Roese and Honomichl Lewis.

**Adjournment:** A move to adjourn at 6:06 PM was made by Ingold with a second by Sichlau and approved by acclamation.

**Rochester Public Library District Board of Trustees Meeting  
September 19, 2019**

**Meeting called to order:** 6:07 PM by President Fred Roese

**Trustees present:** Treasurer Sarah Deen, Secretary Elaine Honomichl Lewis, President Roese, Vice President Jessica Ingold, Trustee Diana Fairchild, Trustee Kathryn Elder, and Trustee Jim Sichlau

**Library Staff:** Director Janet McAllister

**Visitors:** Marty Fairchild

**Public Comment:** None

**Approval of Library Board Meeting Minutes:**

The meeting minutes were reviewed; move by Elder with a second by Deen to approve the 8/9/19 meeting minutes; approved by acclamation.

**Treasurer's Report/Approval of Bills:**

The treasurer's report and bills were reviewed. A CD will be maturing October, 2019; money to be moved into a money market savings account to cover ongoing expenses. A motion to approve the treasurer's report and bills by Honomichl Lewis with a second by Ingold; approved by Elder, Ingold, Roese, Honomichl Lewis, Deen, Sichlau and Fairchild.

**Unfinished Business:** None

**Committee Reports:**

**Personnel Committee:** A date will be set to conduct Director McAllister's evaluation.

**Finance:** A meeting will be held in October to review all policies.

**Joint Use:** Next meeting will be held October 23 at 3:00.

**New Business:**

- A. Two architects responded to RFQ: 1) Ferry and Associates 2) John Shafer and Associates. A motion by Deen and a second by Ingold to interview the two firms on Saturday, Sept. 28th 9-10 and 10:30-11:30; approved by acclamation.
- B. A new attorney is needed for the library due to the retirement of the current attorney, Jon Ellis. Research regarding possible attorneys is underway.

**Other Business:** Everyday Library will hold an orientation on Oct. 24 in the morning and late afternoon regarding the referendum.

**Communications:** Cards, thank yous and other communications were shared.

**Director's Report:**

- A. Delta Dental has a two year renewal with no increase.
- B. Received items from Stuttering Foundation to create kits for the Library.
- C. Eagle Scout project is completed; the musical garden has been of great interest by many; article to appear in the SJR.
- D. Cracked window to be fixed; light switch repaired.
- E. Staff Training Day occurred Friday, Aug. 9.
- F. ARSL Annual Conference was attended; attended luncheon for Central Illinois Connection for grant information.
- G. Library Stats:
  - a. 6422 check outs
  - b. 7013 door count
  - c. 21 new patrons
  - d. 198 computer use
  - e. 5083 card holders
  - f. 387 adults in attendance for programs
  - g. 120 children in attendance for programs
  - h. 32 teens in attendance
  - i. 10 homebound request filled
  - j. 5 requests for book a librarian

**Next Regular Meeting Date:** October 10th @ 6:00 PM

**Adjournment:** With no additional items to discuss, a motion for adjournment at 7:08 p.m. by Deen with a second by Roese and passed by acclamation.

Elaine Honomichl Lewis, Secretary