

**Rochester Public Library District Board of Trustees Meeting  
June 13, 2019**

**Meeting called to order:** 6:06 by Vice President Diana Kerr-Herrmann

**Trustees present:** Vice President Diana Kerr-Herrmann, Secretary Elaine Honomichl Lewis, Trustee Fred Roese, Trustee Sarah Deen, Trustee Jessica Ingold

**Library Staff:** Director Janet McAllister

**Visitors:** Diana Fairchild, Marty Fairchild, Jim Sichlau, Bob Childs

**Public Comment:** None

**Approval of Library Board Meeting Minutes:** Board reviewed the regular meeting minutes from 5/9/19. A motion by Roese with a second by Deen to approve the minutes and approved by acclamation.

**Treasurer's Report/Approval of Bills:**

Treasurer's report and bills were reviewed. The board reviewed the CD that is due in Oct. 2019 and it will be addressed at the September 2019 meeting. A motion to approve the treasurer's report and bills was made by Kerr-Herrmann with a second by Ingold and approved by Roese, Deen, Honomichl Lewis, Kerr-Herrmann and Ingold.

**New Business:**

- A. New Trustee's Oath of Office
  1. The following trustees were sworn in by Kerr-Herrmann:
    - a. Elaine Honomichl Lewis
    - b. Jessica Ingold
    - c. Sarah Deen
    - d. Diana Fairchild
  2. Election of Officers-a motion made by Ingold with a second by Deen to elect officers and approved by acclamation.
    - a. President--a nomination of Fred Roese by Deen with a second by Honomichl Lewis and approved by acclamation.
    - b. Vice President-a nomination of Jessica Ingold by Honomichl Lewis with a second by Deen and approved by acclamation.
    - c. Secretary-a nomination of Elaine Honomichl Lewis by Ingold with a second by Kerr-Herrmann and approved by acclamation.
    - d. Treasurer-a nomination of Sarah Deen by Ingold with a second by Kerr-Herrmann and approved by acclamation.

**New Officers of Rochester Library Board**

President Fred Roese  
Vice President Jessica Ingold  
Secretary Elaine Honomichl Lewis  
Treasurer Sarah Deen

3. Committee members
  - a. Personnel: President Roese and Secretary Honomichl Lewis
  - b. Joint Use: Trustee Fairchild and Vice President Ingold
  - c. Finance: Treasurer Deen with further discussion at the July meeting
4. Candidates for vacant position
  - a. Two candidates applied
  - b. Interviews to take place at this meeting

**Closed Session:** Meeting became closed under the Open Meetings Act at 7:13p.m. (exception (c)(1) with a motion by President Roese and a second by Honomichl Lewis and approved by acclamation.

**Open Meeting Resumed:** A motion by Roese with a second by Deen to move from a closed to open meeting at 7:15 and approved by acclamation. Open meeting resumed at 7:15 p.m.

**New Business Continued:**

5. Employee Tuition Policy was reviewed. A motion made by Ingold to approve the policy with a second by Honomichl Lewis and approved by Roese, Fairchild, Deen, Honomichl Lewis, Ingold.
6. Prevailing Wage Ordinance is no longer required as of June 1, 2019 P.A. 100-1177
7. Library Board Meeting Dates for fiscal year 2019-2020 were reviewed. One change from Nov. 7 to Nov. 14 was noted and changed. A motion by Deen with second by Honomichl Lewis to approve meeting schedule with a date change from Nov. 7 to Nov. 14 and approved by acclamation.
8. Holiday Closure Schedule for FY 2019-2020 was reviewed and a motion by Honomichl Lewis with a second by Fairchild and approved by acclamation.
9. Working Budget for FY 2019-2020 was reviewed. A motion to accept working budget for FY 2019-2020 by Fairchild with a second by Ingold and approved by Ingold, Roese, Fairchild, Deen, Honomichl Lewis.

**Unfinished Business:** None

**Committee Reports:** None

**Director's Report:**

1. Shelving to be completed in the next two weeks.
2. Ameren lighting grant now complete with lights installed.
3. Summer Rec and Reading program is in full motion with large number of attendees at programs. Farmers market started June 8 and is every Saturday and Queen of Hearts continues.
4. The health insurance renewal forms are completed. The Travelers Multi-Coverage renewal application completed. Treasurer's bond paperwork to be completed after June meeting.
5. Director McAllister to be a conference committee member of the ILA.
6. Iliniet/OCLC IL State Library agreement was signed.
7. Rochester Library was awarded an NNLM Book Club Kit on Heart Health.

**Next Regular Meeting Date:** The next meeting date is July 11, 2019 at 6 p.m.

**Adjournment:** With no additional items to discuss, a motion for adjournment at 7:55 p.m. by with a second by Roese and passed by acclamation.

Elaine Honomichl Lewis, Secretary