

**Rochester Public Library District Board of Trustees Meeting
May 9, 2019**

Meeting called to order: 6:00 by Vice President Diana Kerr-Herrmann

Trustees present: Vice President Diana Kerr-Herrmann, Treasurer David Hicks, Secretary Elaine Honomichl Lewis, Trustee Fred Roese, Trustee Sarah Deen

Trustees absent: Trustee Jessica Ingold

Library Staff: Director Janet McAllister

Visitors: Kathryn Elder, Diana Fairchild, Martin Fairchild

Public Comment: None

Approval of Library Board Meeting Minutes: Board reviewed the regular meeting minutes from 4/11/19. A motion by Roese with a second by Deen to approve the minutes and approved by acclamation.

New Business:

- A. Two vacancies exist on the Rochester Library Board and two applicants have applied. Interviews were conducted of the two applicants.
- B. Upon conclusion of the interviews, a motion to approve two new candidates, Kathryn Elder and Diana Fairchild, was made by Deen with a second by Kerr-Herrmann and approved by Roese, Hicks, Deen, Honomichl Lewis and Kerr-Herrmann.
- C. Non-resident fee. We have no non-resident cardholders, but must have a non-resident policy and fee. A motion by Hicks with a second by Roese to approve the non-resident policy and fee with approval by Roese, Hicks, Kerr-Herrmann and Deen.
- D. John Ellis, Rochester Library attorney, is retiring in the fall. The board will need to secure a new attorney. Mr. Ellis could not recommend any local attorneys who specialize in municipal matters. Janet will contact other libraries to find out who they use.

Treasurer's Report/Approval of Bills:

Treasurer's report and bills were reviewed. A motion to approve was made by Deen with a second by Roese and approved by Deen, Roese, Hicks and Kerr-Herrmann.

The board agreed to address budget line funds transfers from New Business during the treasurer's report. \$2400 will go to Building and Maintenance and \$500 will go to Supplies. The funds will come from the Books and Materials line. The board approved the transfer. A motion was made by Hick with a second by Deen and approved by Kerr-Herrmann, Deen, Hicks and Roese.

Unfinished Business: None

Committee Reports:

Personnel: Ayla's hours were increased by 5 to 25 hours. Pay was approved for the STEP program volunteer. The committee discussed a higher education budget line item.

Joint Use: Has not met since the last board meeting. Next meeting May 17 at 1 pm.

Other Business: There is no TIF money to distribute.

Communications: None

Director's Report: 73,690 checkouts fiscal year to date. Goal is 100,000 by the end of the fiscal year. Director McAllister expects the lighting installation from the Ameren grant to start next week. New wifi hotspots are being purchased to replace the ones that are no longer working. Service for the hotspots is switching to Sprint, who is providing the new equipment.

Next Regular Meeting Date: The next meeting date is June 13, 2019 at 6 p.m.

Adjournment: With no additional items to discuss, a motion for adjournment at 7:07 p.m. by Hicks with a second by Roese and passed by acclamation.

Elaine Honomichl Lewis, Secretary