

Finance Committee Meeting Minutes

April 10, 2014

Attendees: Treasurer, Cheryl Soerensen, Trustee Diana Kerr-Herrmann, Director Janet McAllister

Meeting called to order at 10:15AM in the Director's Office

There was a discussion of the current short term goals for the library. Since money had already been allocated in the budget for fiscal year 2014 it seemed best to use the funds and begin making the needed updates and repairs. The library has not had any work done for 19 years since the facility was built.

The committee decided to make the following recommendations at the May Board of Trustees meeting:

- *Carpet replacement behind the circulation desk due to a torn section on the employee side
- *Reconfigure the circulation desk to promote efficiency, increase space for shelving, and promote patron use and safety
- *Caulk and repair windows
- *Prep and paint walls in the library and employee restroom
- *Repair and redo the floor in the employee restroom

The Director needs to obtain three bids preferably from vendors with a connection to Rochester. These recommendations need Board approval.

Meeting adjourned at 12:30 pm.

Next meeting date April 30, 2014

Respectfully submitted by Cheryl Soerensen.

