

**Rochester Public Library District Board of Trustees Meeting
October 13, 2016**

Meeting called to order: 6:00 p.m. by President Diana Kerr-Herrmann

Trustees present: President Diana Kerr-Herrmann, Treasurer Cheryl Soerensen, Secretary Bonnie Boyce, Trustee David Hicks, Trustee Fred Roese

Trustees absent: Vice-President Matt Fuller,

Library Staff: Director Janet McAllister, Bookkeeper Audrey Mock

Visitors: None

Public Comment: None

Approval of Minutes: The Board reviewed the minutes of the September 8, 2016 and the September 19, 2016 meetings. Trustee Hicks corrected the amount billed by the Village for work in Rachel's Garden shown in the September 8 minutes. Trustee Hicks made a motion to approve the amended September 8 minutes and the September 19 minutes as presented with a second by Trustee Soerensen and the motion carried five to zero.

Treasurer's Report/Approval of Bills: Trustee Soerensen presented the Treasurer's Report/Approval of Bills report to the board. Trustee Kerr-Herrmann made a motion to approve the Treasurer's Report/Approval of Bills as presented. The motion was seconded by Trustee Boyce and passed unanimously.

Unfinished Business:

TIF: Trustee Kerr-Herrmann stated she met with Mayor Armstrong and the attorney hired by the Village to establish the TIF District. Trustee Kerr-Herrmann indicated to them the TIF District will limit tax revenue received by the Library and the only option available to the Library will be to cut programs. Trustee Kerr-Herrmann indicated the need for an inter-governmental agreement between the Library and the Village.

Committee Reports:

Personnel Committee: No meeting

Finance Committee: No meeting

Joint Use Committee: Trustee Roese presented a bill in the amount of \$1,007.50 received by the Village from CMT for inspection of the roof truss system. Trustee Soerensen made a motion to pay \$503.75 to the Village for the Library's portion of the bill. The motion was seconded by Trustee Boyce and carried unanimously. The Village Maintenance Department will repair the truss system. Sutton Roofing inspected the failing shingles and will contact the manufacturer. Resurfacing the parking lot was also discussed. The Village did not contact the Fire Chief regarding the fire alarm system for the building. Director McAllister will contact George Alarm to have the fire alarm system checked. Trustee Kerr-Herrmann also noted the Village accepted a bid from Henson-Robinson Company to replace 3 HVAC units for the Village and the Community Room. The Library will be responsible for ½ of the cost of the unit for the Community Room.

Strategic Plan Committee: No meeting

New Business:

Ethics Committee Members Appointment 2-year term: Director McAllister recommended the appointment of Diana Fairchild, Maggie Patterson and Bob Tapatti to the Ethics Committee for a two year term. A motion was made by Trustee Kerr-Herrmann with a second by Trustee Boyce to appoint Diana Fairchild, Maggie Patterson and Bob Tapatti as recommended. The motion carried unanimously.

Ethics Policy Review: The Board reviewed the Ethics Policy.

Levy Ordinance Approval: Trustee Boyce made a motion to approve the Levy Ordinance as presented with a second by Trustee Hicks. The motion carried unanimously.

Other Business: None

Communications: Director McAllister shared with the Board thank you notes, newspaper articles and other communications from patrons.

Director's Report: Director McAllister stated she would attend the ILA Conference as a Poster Session Speaker.

Closed Session: Not needed

Next regular Meeting Date: November 10, 2016

Adjournment: With no additional items to discuss Trustee Kerr-Herrmann made a motion to adjourn at 7:10 p.m. with a second by Trustee Boyce and passed by acclamation.

Bonnie Boyce, Secretary