

Rochester Public Library District Board of Trustees Meeting
11/9/23
6:00 p.m.

Meeting called to order: 6:04 p.m. by President Sarah Deen

Trustees present:

President Sarah Deen, Treasurer Diana Fairchild, Vice President Jessica Ingold, Trustee Erich Schroeder, Trustee Bob Tepatti, Secretary Elaine Honomichl Lewis

Trustee absent: Trustee Kimberly Kurtenbach

Library Staff: Director Janet McAllister

Visitors: Nick Pier, Brett Pier

Public Comment: None

Approval of Library Board Meeting Minutes:

A. The regular 10/12 /23 minutes were reviewed.

B. A motion was made by Tepatti with a second by Ingold to approve the 10/12 /23 minutes and approved by acclamation.

Treasurer's Report/Approval of Bills:

I. Bills and treasurer's report was reviewed for the month ending 10/31/23; FY 2023-2024 Fiscal Year is on track.

II. \$2,296.19 to pay Lazerware; \$10,000 for ACE Sign project from special reserve.

II. Motion to approve treasurer's report and bills for month ending 10/31/23 by Ingold with a second by Tepatti and approved by Deen, Ingold, Fairchild, Tepatti, and Schroeder.

Unfinished Business: None

Committee Reports:

I. Personnel: Did not meet.

II. Finance: Did not meet.

III. Joint Use:

A. Copy of community room bank statement received.

B. Nick Pier, the Eagle Scout reports \$28,450 raised from the community for the Library/Village sign; approximately \$2,000 is left to raise.

1. Going forward with the original design as discussed;

2. Starting to consider landscape options;

3. \$250 donors will be listed on a plaque;

4. Deen to update proposed policy to take to the committee to review.

IV. Building Committee: Met on 10/27 with Creative Entourage.

A. Reviewed the positive results from the survey showing support of the library and a referendum for the library;

B. Recommended referendum for Nov. 2024 election;

C. There will be a need for using a social media campaign to educate voters.

V. Finance Communication Ad Hoc Committee: Shared suggestions from EveryLibrary Zoom Call from 10/27. A timeline, outlining activities for the referendum was outlined and shared.

Next steps: 1) have community conversations with Rochester Community 2)

share the positive results from the survey through social media and traditional media outlets 3) educate the Rochester community regarding library operating budget not

increased in 25 years as well as cuts to come if referendum is not passed 4)

January/February was suggested as a time to begin the campaign for the referendum.

VI. Membership Recruiting Ad Hoc Committee: Will meet in January

VII. Strategic Plan Ad Hoc Committee: An updated document was reviewed; final edits and review to occur at the Dec. board meeting.

New Business:

- A. Referendum Discussion: The board discussed and agreed upon the need for the referendum to occur Nov. 2024. Next steps to include: 1) Community conversations by board members with Rochester community to understand questions, concerns, and needs regarding a referendum 2) Identification of honorary co-chairs and supporters in January as well as Vote Yes members and funding sources 3) Continued relationship building with advocates and supporters 4) Continued discussion at the Dec. board meeting 5) Confirm tax formula; how to best communicate.
- B. Disaster Plan Update–Reviewed; will be placed online; edits to take out phone numbers. A motion to approve the updated disaster plan by Tepatti with a second by Schroeder and approved by acclamation.
- C. Fall Festival–was successful; over 1650 people in attendance; 29 vendors; 4 food trucks; 52 5K participants; pageant-39; Car show 131.

Other Business-None

Communications

- I. TikTok video of the Fall Festival had 673 views.
- II. NFL (Night for Family Literacy) went well; Coach Lenoard, the RHS Football Moms and Rochester players made it a fun night for patrons with activities and reading to children by players of the team.

Director's Report:

- I. 2023 ILA conference is in Springfield this year 10/24-26; Rochester Library staff presented a poster session.
- II. Ameren Love your Library Grant was awarded to the library; a check for \$2000 to be awarded in Dec.
- III. Friends of the Library has its fall book sale and raised \$1200. The next book sale will be April 24-29.
- IV. Good attendance at library programs: Toddler Time (55); Storytime (52); Read to Code (6); Boys and Girls Club (27) ; Beginning Steps (33); Rochester EC1 (91); Day and Evening Book Clubs (10) PLA class for Android Devices (12).

Monthly Library Stats

*Check Outs: 5273 Notary: 6
Narcan: 6 Materials added: 110
Teen attendance: 40 Repairs: 32
Homebound: 3 Adult attendance: 1791
Book a librarian: 2 Kids attendance 478
Card Holders: 6071 Live Chat: 2
Withdrawn: 16 DVD Conversion: 1
Cricut: 1 License renewal: 9
Door Count: 2905 Sublimation: 4
New Patrons: 21 Computer Use: 327
Notary: 6 Wish List: 2
Book Box Subscription: 65*

Closed Session: None

Next Meeting Date: December 14, 2023 @ 6:00 p.m.

Adjournment: With no additional items to discuss, a motion for adjournment at 7:15 p.m. by Ingold with a second by Fairchild and passed by acclamation.

Elaine Honomichl Lewis, Secretary