

**Rochester Public Library District Board of Trustees Meeting
October 11, 2018**

Meeting called to order: 6:08 by President Matt Fuller

Trustees present: Treasurer David Hicks, Secretary Elaine Honomichl Lewis, President Matt Fuller, Trustee Fred Roese, Trustee Sarah Deen and Trustee Jessica Ingold

Trustees absent: Vice President Diana Kerr-Herrmann

Visitors: None

Library Staff: Director Janet McAllister

Public Comment: None

Approval of Library Board Meeting Minutes:

A. Board reviewed the regular meeting minutes from September 13, 2018. A motion was made by Hicks with a second by Deen to approve the 9/13/18 minutes. Regular meeting minutes were approved by acclamation. Public hearing minutes from 9/13/18 were reviewed and a motion by Deen with a second by Ingold to approve; 9/13/18 public hearing minutes were approved by acclamation.

B. Closed minutes from 8/9/18 were reviewed and amended. A motion was made by Hicks with a second by Fuller to approve the amended 8/9/18 closed minutes and approved by acclamation.

Treasurer's Report/Approval of Bills:

A. CD coming due--if ballot measure doesn't pass, the CD money will be reinvested; if it does pass, CD will be used for expansion requirements.

B. Treasurer Report/Bills were reviewed. A move by Deen to approve with a 2nd by Roese and approved by Ingold, Fuller, Honomichl-Lewis, Deen, Hicks and Roese.

Committee Reports:

Personnel: Met 9/25/18 to review progress/process of outsourcing of accounting; will continue to monitor progress/process over this next month.

Finance: No meeting

Joint Use: No meeting

Building Committee: No meeting

New Business:

- A. Ethics Committee Members--Beth Haupt, Bob Tappati, Diane Fairchild --a motion was made by Fuller to reconfirm current members with a second by Hicks and approved by acclamation.
- B. Director McAllister to email current members to confirm they still want to be on committee.
- C. Review of Ordinance No. 2014 was conducted; also a review of the Bylaws of the Rochester Public Library District occurred.

Other Business: None

Communications:

Director McAllister shared patron donations, newspaper articles and thank you notes.

Director's Report:

- A. Director McAllister and other Rochester library staff to attend ILA conference 10/8-10/11.
- B. Back to Books Grant report was completed and submitted.
- C. IHLS Members Day was held in Effingham and attended by Jacob and Lorachelle.

Next Regular Meeting Date: The next meeting date is Nov. 8, 2018 at 6 p.m.

Adjournment: With no additional items to discuss, a motion for adjournment at 6:50 p.m. by Roese with a second by Ingold and passed by acclamation.
Elaine Honomichl-Lewis, Secretary