

ROCHESTER PUBLIC LIBRARY DISTRICT

TECHNOLOGY PLAN FY2014

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TECHNOLOGY INVENTORY

The Rochester Public Library, which operates a peer-to-peer Local Area Network, currently utilizes eighteen computers. Eight machines are available for patron access, six of these have Internet access.

The Integrated Library System used by the Rochester Library is POLARIS. The POLARIS database is housed at and maintained by the Illinois Heartland Library System.

The Library's website is hosted by Creative Technical Services (C-Tech) in Bloomington, Illinois.

Inventory	Current Count
Computers	
Desktop:	
<i>Patron Use</i>	8
<i>Staff Use</i>	10
Laptops	11
Google Tablet	1
IPad	1
E-readers:	
<i>Nook</i>	1
<i>Kindle</i>	1
Peripherals	
Color Inkjet printer	1
Copier / Fax	1
Color Deskjet printer	2
Projector	1
Internet Connection	
Cable	1
Wireless Router	1
Telecommunications	
Touch Tone Handset	6

Figure 1: Current Inventory

It is likely the demand for technology related activities and services at the library will change over the coming year(s). Rochester Public Library District will seek to keep pace with these changes and meet patron needs in this respect. It is likely that increased use will be made of tablet/I-Pad/E-reader technologies.

GOALS, OBJECTIVES, AND ACTIVITIES

Goal 1: Emerging Technology

Audience: Library Staff

- Objective: That all Rochester Library employees stay current with emerging technology.
 - Activity: Staff will continue CE hours needed to be proficient with new technologies.
 - Activity: Stay current with social networking such as Facebook, Twitter and Pinterest.

Goal 2: Increased Security

Audience: Library Staff

- Objective: Create and implement a secure password policy.
 - Activity: Create a secure password policy for staff and public access computers. Clearly outline password requirements and under which circumstances passwords should be changed.
- Objective: Ensure patron computers are protected against modification and introduction of malware.
 - Activity: Work with IT person to create Group Policy Account.

Goal 3: Enhanced Technological Competence

Audience: Library Patrons

- Objective: The Library will provide technology trainings for adult patrons as needed.
 - Activity: Continue to provide computer classes on emerging technology for library patrons as needed.
 - For patrons with E-reader devices provide training via our Book A Librarian program.

Goal 3: Improved Web Page and Staff Email

Audience: Library Patrons

- Objective: The Library will improve the appearance and functionality of both its web presence and employee email.
 - Activity: All employees will have a library work email. The Library will update to newer version of an email client.
 - Activity: The Library will investigate alternate web hosting opportunities in order to improve functionality.

PROFESSIONAL DEVELOPMENT STRATEGY

The Rochester Public Library District is an organization centered on lifelong learning and professional development. Staff training has been developed and incorporates a significant amount of technology training.

Staff members will be encouraged to attend training sessions through Illinois Heartland Library System, Web Junction and library conferences.

EVALUATION PROCESS

This plan will be reviewed annually and updated every year. The goals and objectives listed are guidelines based on current technologies. As new technologies arise and begin to affect library services in innovative ways, upgrades to current software, hardware and policies will occur and changes to this document will follow.