

**Rochester Public Library District Board of Trustees Meeting
January 9, 2013**

Meeting called to order: 6:01 PM by President Tim Olmsted

Trustees present: President Tim Olmsted, Vice-President Chris McDonald, Secretary Maggie Patterson, Trustee Diana Kerr-Herrmann, and Trustee Ed Hein

Trustees absent: Treasurer Cheryl Soerensen, Trustee Shannon Ryan

Library Staff: Director Janet McAllister

Visitors: Bonnie Boyce, Kate Hein

Approval of Minutes: A motion was made by Trustee McDonald, with a second by Trustee Kerr-Herrmann, to approve the Minutes of the December 12, 2013 meeting as amended. Trustees McDonald, Patterson, and Kerr-Herrmann voted “yes”; Trustees Olmsted and Hein abstained. The motion passed. A motion was made by Trustee McDonald, with a second by Trustee Kerr-Herrmann, to approve the Minutes of the closed session meeting of December 12, 2013. Trustees McDonald, Patterson, and Kerr-Herrmann voted “yes”; Trustees Olmsted and Hein abstained. The motion passed.

Treasurer’s Report/Approval of Bills: Trustee Hein questioned why there are two checking accounts with large sums of money in them. Neither the Treasurer nor Audrey, the Library bookkeeper, were at the meeting to answer the question so will inquire at the next meeting. A motion to approve the Treasurer’s report and bills was made by Trustee Olmsted, with a second by Trustee Hein. The motion passed by unanimous vote.

Old Business:

Disaster Plan – Trustee Hein reviewed proposed changes with the Board. It was suggested to add that first responders are to take charge upon arrival. A motion was made by Trustee Hein, with a second by Trustee McDonald, to accept the disaster plan with noted revisions. The motion passed by unanimous vote.

Library on the Go – The contract is up for renewal the end of February and to renew it is a 3 year contract. We now have 3M Cloud, which is cheaper but only has ebooks, no audiobooks. Janet will see if we can get a one year contract. A motion was made by Trustee Hein, with a second by Trustee Patterson, to table the discussion until the February meeting. The motion passed by unanimous vote.

Committee Reports:

Personnel – None

Finance – None

Joint Use – Next meeting on January 15. The art reception will be rescheduled as it was cancelled due to inclement weather.

New Business:

Acceptable Use Policy- Continued discussion began at December meeting regarding patrons accessing inappropriate websites. Trustee Olmsted has discussed with Library District attorney, Jon Ellis. It’s the opinion of Mr. Ellis that the Library should install filters on Library computers. Janet notes that both ILA and ALA are against filters, as is Phil Lenzini, another Library attorney. Board members are interested to know what other area libraries do regarding filtering. A motion was made by Trustee Hein, with a second by Trustee Olmsted, to table the Acceptable Use Policy until the next meeting. The motion passed by unanimous vote. The Board requested Janet to check with other area libraries about filtering

of computers and a cost to add filters. Also, Trustee Olmsted will ask Mr. Ellis to attend the next meeting for his input and to answer questions. Janet will ask for an opinion from Mr. Lenzini.

Patron Conduct Policy – Reviewed and discussed by the Board. A motion was made by Trustee Hein, with a second by Trustee Olmsted, to modify the current policy by deleting items #10 and #12.

Severe Weather Policy - Reviewed and discussed. A motion was made by Trustee Olmsted, with a second by Trustee Hein, to make no changes to the current policy. The motion passed by unanimous vote.

Eco-Library Floor Plan – A motion was made by Trustee Kerr-Herrmann, with a second by Trustee Hein, to table the issue pending outcome of Acceptable Use Policy. The motion passed by unanimous vote.

Other Business: Reminder from Trustee Olmsted to other Board members regarding group emails. This could be construed as “holding a meeting” and therefore in violation of the Open Meetings Act.

Communications: “Thank you” from Big Brother/Big Sister for board games.

Director’s Report: Janet has completed the Annual Library Certification; Cabin Fever underway; Library and social media stats; presented reports from Youth and Adult Services.

Public Comment: None

Closed Session: None

Next Meeting: February 13, 2014 at 6:00 PM.

Adjournment: A motion to adjourn the meeting was made by Trustee Olmsted, with a second by Trustee Hein. The motion passed by unanimous vote. The meeting ended at 7:50 PM.

Submitted by Secretary Maggie Patterson