

**Rochester Public Library District
Personnel Committee Meeting
September 25, 2015**

Meeting called to order: 10:00 am

Trustees present: Diana Kerr-Herrmann, Matt Fuller

Library Staff: Director Janet McAllister

Visitors: None

Personnel Issues: Trustees Kerr-Herrmann and Fuller discussed the following:

- 1) Changes to Section 6 of the Personnel Manual to allow employees to purchase, at their own expense, dental and vision insurance through the library's insurance provider.
- 2) Changes to Section 5 of the Personnel Manual to describe the Director's evaluation process.
- 3) Changes to the Bylaws regarding the Director's evaluation process, format changes to bylaws, and additional proposed changes.

The Personnel Committee will prepare the draft proposed changes to the policies and bylaws for presentation at the October Board meeting. Any proposed changes must be approved by the Board.

Other business: None

Next meeting: None planned.

Adjournment: A motion was made by Trustee Kerr-Herrmann with a second by Trustee Fuller to adjourn the meeting. All in favor and the meeting ended at 11:46 am.