

### EXHIBITS AND DISPLAYS POLICY

The Rochester Public Library will exhibit and display items of an artistic, cultural, and informational nature subject to the following rules:

1. Persons loaning items to the Library for this purpose do so at their own risk. To that end, each exhibitor is required to sign a waiver which releases the Library from any liability incurred through damage to any exhibited material.
2. Display items should be accompanied by written information describing the article.
3. Display items must meet the approval of the Library director.
4. Scheduling of displays will be the responsibility of the Library staff.
5. Informational displays about events outside the Library must include an address and phone number where patrons may obtain tickets or additional information concerning the event.
6. Display items shall be left for no more than 30 days. Set up and removal of the exhibit or display is the responsibility of the exhibitor.

Proposed: February 3, 2005

Adopted: 2/3/05

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## Rochester Public Library

### Exhibitor Waiver

I would like to loan the exhibit items listed and described on the back of this form for display and do so at my own risk. I have read and understand the Library's display policy rules. I intentionally, knowingly, and on behalf of myself, my assigns, executors, administrators, and any one claiming an interest in the exhibit property, absolve and hold harmless the Rochester Public Library, the Rochester Public Library District, their Trustees and Library employees from any and all liability or damages whether negligent, intentional, or otherwise due to loss, theft, defacement, or other damage to said property whether designated herein or not.

List the items of your exhibit with short descriptions of each item on the back of this sheet. This waiver also covers exhibit items not listed on the back of this waiver.

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Proposed: February 3, 2005

Adopted: 2/3/05

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