

**Rochester Public Library District Board of Trustees Meeting
September 15, 2011**

Meeting called to order: 6:15 PM

Trustees present: President Tim Olmsted, Vice-President Carol Bloemer, Treasurer Beth Haupt, Secretary Maggie Patterson, Trustee Shannon Ryan, Trustee Cheryl Soerensen, and Trustee Susan Young

Library Staff: Director Sarah Hjeltness-Garley, Audrey Mock

Visitors: None

Approval of Minutes: Minutes from the August 4, 2011 meeting were reviewed. A motion was made by Trustee Olmsted, with a second by Trustee Soerensen, to approve the Minutes as amended. Trustees Olmsted, Haupt, Ryan, Soerensen, and Young voted to approve, while Trustees Patterson and Bloemer abstained. The motion passed.

Minutes from the August 15, 2011 Special Meeting were reviewed. A motion was made by Trustee Bloemer, with a second by Trustee Olmsted, to approve the Minutes. The motion passed by unanimous vote.

Treasurer's Report: The Treasurer's Report and monthly bills were reviewed. The newly hired bookkeeper, Audrey Mock, reported that the transition from Dan's files to QuickBooks went smoothly. A motion was made by Trustee Bloemer, with a second by Trustee Patterson, to accept the Treasurer's Report and approve the bills. The motion passed by unanimous vote.

Old Business:

Personnel Committee Report: Tim reported that good progress has been made and the intent is to have packets with the revisions ready for the next meeting so that Trustees will have a chance to review and study them before any final action is taken.

Joint Use Committee Report: Trustees Bloemer, Soerensen, Young, and Sarah reported on two recent meetings with Village members of the Joint Use Committee regarding complaints the Village received about use of the Community Room, specifically the Zumba sessions that are held. The Village believes the primary purpose of the Community Room is for meeting purposes and "should not include activities that will increase maintenance or repair costs, e.g. gymnasium, dancing, daycare, children's play area." The Library (Director and Board members) believe the Community Room is just that – a room for the community to use which can include meetings but also children's activities, Zumba, and other functions for residents of the Village of Rochester and the Rochester Library District. There is also disagreement between the two entities regarding the proposed fee schedule. Currently the matter has not been resolved. Audrey and Steve Ransford (Village) are looking at income vs. expenses for the Community Room. Another meeting is planned but not scheduled.

New Business:

FY 12 Combined Budget and Appropriations Ordinance: A motion was made by Trustee Soerensen, with a second by Trustee Patterson, to approve the Combined Annual Budget and Appropriations Ordinance No. 2012-02. The motion passed by unanimous vote.

FY 12 Per Capita Grant Approval: Postponed until next meeting.

Closed Session: None

Communications: A kind letter of thanks was received from Joan Rhodes, Co-Director of the Vespasian Warner Public Library in Clinton, for the assistance provided by our Director, Sarah.

Director's Report: See attached. The Friends of the Library have purchased a new playhouse and farm themed rug for the children's area. The Friends also raised and donated \$500 to the staff at the Joplin Public Library, whose homes were destroyed by a tornado. Thank you, Friends! The ILA annual conference and Trustee Day is October 20 in Chicago. Sarah will be attending. Librarian of the Month is Laura Mitkos.

Next Meeting: October 6, 2011 at 6:00 PM

Adjournment: A motion was made by Trustee Haupt, with a second by Trustee Ryan, to adjourn the meeting. All in favor and the meeting was adjourned at 7:44 PM.

Submitted by Secretary Maggie Patterson