

**Rochester Public Library District Board of Trustees Meeting  
October 7, 2010**

**Meeting called to order:** 6:03 PM

**Trustees present:** President Tim Olmsted, Vice-President Carol Bloemer (arrived at 6:05 PM), Treasurer Audrey Mock, Secretary Maggie Patterson, Trustee Beth Haupt, Trustee Jerry Robertson, and Trustee Cheryl Soerensen.

**Library Staff:** Director Sarah Hjeltness-Garley

**Visitors:** None

**Approval of Minutes:** Minutes from the September 16, 2010 meeting were reviewed. A motion was made by Trustee Olmsted, with a second by Trustee Haupt, to approve the Minutes. The motion passed by unanimous vote.

**Treasurer's Report/Approval of Bills:** A corrected July report was submitted as the lines were off by one. Trustee Mock presented the August report and September bills. A motion was made by Trustee Bloemer, with a second by Trustee Robertson, to approve the Treasurer's Report and bills. The motion passed by unanimous vote.

**Old Business:**

**Strategic Plan: Progress Update:** Steady progress. See attached "Rochester Public Library Strategic Plan" Six Month Update provided by Sarah.

**Sustainability Plan – Presentation and Approval:** Continued presentation with Chapter 4. Discussion of plan took place with focus on reworking the current Library space as outlined in the Sustainability Plan. Sarah to contact an architect known to have experience with Library design to get some idea of what they charge to draw up plans. A motion was made by Trustee Olmsted, with a second by Trustee Soerensen, to accept the Sustainability Plan for future space and services. The motion passed by unanimous vote.

**Per Capita Grant Application – Approval:** Designated expenditures identified as adult materials, children's materials, and marketing. A motion was made to approve the Per Capita Grant Application by Trustee Patterson, with a second by Trustee Olmsted. The motion passed by unanimous approval.

**New Business:**

**Finance Committee Report:** Carol, Maggie, Audrey, Sarah, and Dan Jeffers are scheduled to meet Tuesday, October 12.

**Sangamon County Transportation Planning Group Update:** County wide survey being undertaken to determine interest/usage. Approximately 90 Rochester residents participated. To be presented at "Topics to Chew On" October 26.

**Board Training – Webinars from Associations of Library Trustees, Advocates, Friends and Foundations (ALTAFF):** Information from Tim. On line training available at a cost of \$300 per Board for the series. Series isn't specific to our locality or state, which is a drawback. Not available until mid October. No action.

**Trustee Continuing Education – Mock Board Meeting Handout:** provided by Sarah.

**Closed Session:** None

**Communications:** Dale Laningham and Village representatives would like to meet with Library reps regarding the sustainability plan.

**Director's Report:** See attached. Received \$390 in donations in memory of Robert Feser. Will be used to purchase new signage for the Library.

**Next Meeting:** November 4, 2010 at 6:00PM

**Adjournment:** A motion was made by Trustee Haupt, with a second by Trustee Patterson, to adjourn. Motion passed and meeting adjourned at 8:25 PM.

Submitted by Secretary Maggie Patterson